



Board of County Commissioners Agenda Request

2BB
Agenda Item #

Requested Meeting Date: March 9, 2021

Title of Item: Pavilion Grant Resolution

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Dennis Thompson		Department: Land
Presenter (Name and Title): Dennis Thompson, Assistant Land Commissioner		Estimated Time Needed:
Summary of Issue: Aitkin County seeks to build a 40' by 40' pavilion at the Aitkin Campground. The state grant application requires support for the application from the local unit of government and if awarded, Aitkin County supports accepting the award. Aitkin County Land Department will provide \$70,000 match (\$40,000 cash and \$30,000 in-kind)		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve motion of support for grant application.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 140,000 (\$70,000 grant & \$70,000 match) Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> Aitkin County Parks fund (21-520) and staff will meet the match. Will be budgeted in 2022 if awarded.		

Legally binding agreements must have County Attorney approval prior to submission.

ITEM 1 - APPLICATION SUMMARY -2021 APPLICATION

Applicant Information

Name of applicant: **Aitkin County Land Department**
Name and title of contact: **Dennis Thompson, Assistant Land Commissioner**
Address: **502 Minnesota Avenue N.**
City: **Aitkin** State: **MN** Zip Code: **56431-1418**
Phone: **218-927-7364** Email: **dennis.thompson@co.aitkin.mn.us**

Park Information

Park Name: **Aitkin Campground**
Park Address: **814 4th Avenue NW**
City: **Aitkin** Nine Digit Zip Code: **56431-1265**
County: **Aitkin**
Existing Park Acres: **5.58**

Project Information

Project Type (Check all that apply to this project):

- Acquisition: Acres to be purchased: **Click to enter amount.**
- New Development/Construction
- Redevelopment/ Rehabilitation
- Replacement/ Demolition

Description: Provide a short description (less than 30 words) of your project proposal. Include only items that will be accomplished with this project. Do not include work to be accomplished in future phases.

The Aitkin County Land Department is seeking grant funds to build a 40' by 40' open pavilion/picnic shelter at the Aitkin Campground. Structure will be on a new floating concrete slab. Pavilion will include overhead lights, lockable controls, and at least three 20-amp GFI receptacles.

Financial Information

The Applicant must provide a non-state match of, at least, 50% of the total cost. This match may consist of cash or the value of materials, labor and equipment usage by the applicant or donations or any combination of these. Applicants that provide, at least, 20% of the match from their own resources will receive additional consideration in the review criteria. The total cost shown below must equal the total costs shown in Item 4 – Cost Breakdown.

Total Project Cost: **\$140,000.00**
Grant Request: **\$70,000.00**
Match Amount: **\$70,000.00**

Match Description: List all sources and amounts of the match. Identify if it is committed or pending. Projects that have the match committed will receive additional consideration in the review criteria.

All of the match is committed

\$40,000 = cash from Aitkin County

\$30,000 = in-kind labor from Aitkin County Land Department staff

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED March 9, 2021

By Commissioner: xxxx

20210309-xxx

Pavillion Grant Resolution

BE IT RESOLVED that Aitkin County act as legal sponsor for the project contained in the Outdoor Recreation grant application to be submitted on _____ and that Rich Courtemanche is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of Aitkin County.

BE IT FURTHER RESOLVED that the applicant has read the Conflict of Interest Policy contained in the Outdoor Recreation Grant Program Manual and, upon discovery, certifies it will report to the state any actual, potential, or perceived individual or organizational conflicts of interest to the application or a grant award.

BE IT FURTHER RESOLVED that Aitkin County has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Aitkin County has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that Aitkin County has or will acquire fee title or permanent easement over the land described in the site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, Aitkin County may enter into an agreement with the State for the above-referenced project, and that Aitkin County certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that THE LAND COMMISSIONER is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9th day of March, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 9th day of March, 2021

Jessica Seibert
County Administrator